



# Surrey Heritage Awards 2019

with the Surrey Historic Buildings Trust

The Surrey Heritage Awards celebrate the work carried out over the last three years (since 1<sup>st</sup> January 2016) to protect and conserve historic buildings in Surrey. The awards aim to promote projects which have followed best conservation practice and improved the condition of our county's historic buildings.

## Nominate a project

There are many fantastic building conservation projects taking place in the county and the Surrey Historic Buildings Trust would like to hear about them. Projects can include the repair of part or all of a historic structure or the construction of a new building in a historic setting, such as a conservation area.

Any individual or organisation can nominate a project, but you will need permission from the owner first. Applicants will need to submit photographs which show the building before and after the work was carried out with a short statement explaining why the project has been a success from a conservation point of view.

## Awards

The Surrey Heritage Awards ceremony will take place on the 27<sup>th</sup> March 2019 at West Horsley Place and we are delighted to announce we will be joined by Peter Pearce, Director of the Mary Roxburghe Trust, as our speaker and Matthew Slocombe, Director of The Society for the Protection of Ancient Buildings, as head judge. Further information on how to apply can be found on the attached application form.

**The closing date for applications is Friday 30<sup>th</sup> November 2018**



The Old Barn Motor House won the prize in 2017 for converting an 18<sup>th</sup> century barn into a garage for a collection of historic motor vehicles. The project involved carrying out sympathetic repairs to the barn's unusual pantile roof with care taken to retain the patina of age.



The 2017 Surrey Heritage Awards winners with Lord Lieutenant Michael More-Molyneux, and Dame Helen Ghosh, former Director General of The National Trust.

## Judging Criteria

The Surrey Heritage Awards are looking for excellent projects which have either led to the repair of part or all of a historic building or to the construction of an outstanding extension or new building in a historic setting. Eligible projects may include the sensitive repair of a building, the conservation of a key architectural feature or even small scale work such as repointing or re-roofing. Entries will be assessed by a judging panel based on the following criteria:

- The preservation of the character of a building
- The impact of research on the project
- The retention of historic fabric
- The use of suitable materials and methods
- Impressive standards of workmanship using either traditional or modern techniques
- The use of new materials which complement historic fabric or designs
- Carrying out work on a minimal intervention basis to preserve historic fabric

The winning and highly commended entrants will be informed around 10 days before the date of the Awards presentation. Other entrants will be notified of the results either at the announcement of the shortlist or around 10 days prior to the award being made at the presentation.

The winner will be awarded a plaque and a certificate commemorating the event. The plaque is for displaying in the building in a place easily visible to visitors. Runners-up and highly commended projects will also be awarded certificates.

## Entry Conditions

The following entry criteria must be met as part of the project:

1. The building must be located within the administrative County of Surrey
2. The building must be of recognisable historic value (although it does not necessarily have to be listed or located within a conservation area)
3. The project must have been substantially completed within three years of the closing date for entries. Nominations for the completed repair of parts of a building are still eligible even if works to the wider building have not been finished
4. If a nomination is made by anyone aside from the owner of the building, written permission must be given by the owner
5. Entries must be submitted by the closing date and include all the entry documentation required
6. Buildings do not have to have received a grant from the Surrey Historic Buildings Trust to be eligible
7. All entry documentation must be submitted free of copyright or other restrictions to allow reproduction for press releases,
8. The judging panel must be allowed to visit the nominated building and to take photographs as part of an organised site visit

# Application Form

Applications can be completed either digitally or by hand. If completed by hand, please complete in BLOCK CAPITALS:

## 1. Applicant Details

Full name(s) of applicant(s)	
Organisation and job title (if applicable)	
Address	
Email address	
Telephone	

## 2. About the Building and Project

Address of the building	
Owner details (if different from applicant details)	
Has the owner provided written consent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project name	
Brief description of works to the building (see documentation in section 3 for further information required)	
Completion date	

### 3. Application details

Please confirm you have collected the following documentation to submit with your application:

- A list of the people who worked on the project including the building owner, craftworkers and specialist suppliers, professional consultants, building contractors,
- Photographs showing the project before, during and after works were carried out which demonstrate how the condition of the building has improved
- Details of the works carried out including a summary of the project and an abbreviated specification (of no more than three pages)

### 4. Declaration

I/We accept full responsibility for the completeness and accuracy of the statements made in this entry form and accompanying documentation.

Signature:

Name:

Date:

## Submitting your application

After you have collected all the above information, applications can be submitted in one of the following ways:

- By email to [christopher.reynolds@surreycc.gov.uk](mailto:christopher.reynolds@surreycc.gov.uk)
  - Please note, we are unable to accept zip files so you may need to send documents over a number of emails if they are large files
- By post to:
  - Mr Christopher Reynolds
  - Heritage Conservation Team
  - Room 340
  - County Hall
  - Kingston upon Thames
  - Surrey
  - KT1 2DN
  - Hard copy applications must be no larger than A4, unbound and clearly labelled
- You will be sent a response to confirm your application has been received. If you have not received a response by the closing date contact Christopher Reynolds by email or on 01483 518 673